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**Auto Repair**  
**Journal**

*19<sup>TH</sup> Anniversary Issue*

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## The Auto Repair Journal

### The Auto Repair Journal

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445 Broadway Avenue #5  
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Phone (651)458-0089

Fax (651)458-0125

Toll Free 1-877-525-4589

e-mail - journal@rjmc.com  
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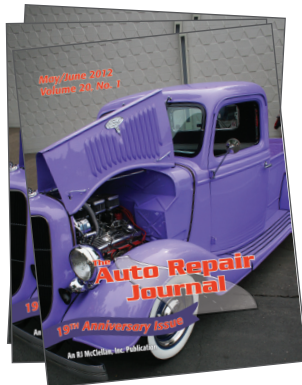
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By Ryan McClellan

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### Submission Schedule

Issue	Due Date
Sept/Oct 2012	July 23, 2012
Nov/Dec 2012	Sept. 23, 2012
Jan/Feb 2013	Nov. 22, 2012
Mar/Apr 2013	Jan. 24, 2013
May/June 2013	Mar. 24, 2013
July/Aug 2013	May 23, 2013

## From the Editor



Happy Anniversary to The Auto Repair Journal!

We started our twentieth year in publishing this last December with the anniversary of The Auto Body Journal. At that time we decided to redesign both our publications for a new updated look. We are humbled by the reader and advertising support we receive. Thank you for the success of our publications.

In this issue of The Auto Repair Journal:

- The third article in the series by Sue Schauls on Safety Training: Fire Extinguisher. CCAR-GreenLink has teamed up with RJ McClellan, Inc. to provide these safety materials for our publications based on the S/P2 Course material

In Industry Press and Product News:

- Hunter Engineering tells us about their new RX10 Scissor Lift.
- PAM's Auto has received yet another award. The St. Cloud Chamber of Commerce has honored PAM's Auto as the 2012 Small Business of the Year.
- Mac Tool® has redesigned the Mac Tools® Knuckle Saver™ Wrench for superior durability and Comfort.
- Car-Part.com simplifies the process of finding quality recycled parts with their new marketplace designed to serve the needs of the collision and mechanical repair industries .
- Planning for the 2012 SEMA Show is underway and already 1700 exhibitors have confirmed booth space for the event.

In Association News:

- This last April AASP-MN held it's 2012 Annual Meeting and Convention, "Staying on Course," at the Crowne Plaza Minneapolis West in Plymouth, MN. We have a recap of that event for you.
- As part of its review of all current Federal Trade Commission rules and guides, the FTC is looking for public comments on the costs, benefits, need for, regulatory and economic impact of the Used Auto Parts Guides. ASA issued a press release on the request.
- AASP-MN has awarded \$16,000 in Scholarships for the 2012/2013 school year.

Thank you for reading The Auto Repair Journal and we will be back in two months with the Back to the 50's coverage and more articles, association news, industry press, and product news.

*Sheila Cain*



# Monthly Safety Training Fire Extinguisher

By Sue Schauls

## Monthly Safety Training

Safety and Pollution Prevention training have become an integral part of the automotive and collision repair industry. S/P2 ([www.SP2.org](http://www.SP2.org)), the "preferred" e-learning program developed by CCAR-GreenLink, addresses key safety and pollution prevention issues for automotive and collision repair professionals with many uses for keeping current with regulatory requirements including use as the MONTHLY safety training material.

Safety training should not have a beginning and an end, but represent an ongoing effort that continually promotes a safe working environment.

Monthly "Safety Meetings" including training topics are an important and required part of OSHA compliance. Providing training topic each month can be a challenge but should not be used as an excuse to become non-compliant. For the coming year CCAR-GreenLink has teamed up with RJ McClellan, publisher of The Auto Body Journal and The Auto Repair Journal, to provide safety material for their publications based on the S/P2 Course material.

Safety Supervisors are encouraged to present the material to employees at monthly safety meetings. Following the presentation of the training topic, have each employee sign the training log. A sample log can be downloaded at <http://www.ccar-greenlink.org/EmployeeSafetyTrainingLog.pdf>.

Keep the monthly Safety Training Record on file in the event of an OSHA inspection.

OSHA rule 29 CFR 1910.157 states that an employer shall provide approved portable fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.

Fire extinguishers must be maintained in a fully charged and operable condition and kept in their designated places at all times except during use. Fire extinguishers for employee use should be selected and distributed based on the classes of anticipated workplace fires and on the size and degree of hazard which would affect their use. **A multi-purpose ABC rated fire extinguisher is appropriate for an automotive repair operation.**



## Inspection Requirements

- **Inspect Monthly** - Portable fire extinguishers shall be visually inspected monthly.
- **Conduct Annual Maintenance** - Fire extinguishers are subjected to an annual maintenance check. Record the annual maintenance date and retain this record for one year after the last entry. Hire a professional.



Stored pressure dry chemical extinguishers that require a 12-year hydrostatic test must be emptied and recharged every 6 years. Dry chemical extinguishers having non-refillable disposable containers are exempt from this requirement.

*So many of the multi-purpose inexpensive fire extinguishers are on the manufacturer's recall list that it only makes sense to use a professional fire extinguisher service to protect your employees and your business.* Provide adequate protection such as back up fire extinguisher when portable fire extinguishers are removed from service for maintenance and recharging.

## Training and education

Provide an educational program for employees to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. Provide training upon initial employment and at least annually thereafter. Hands-on practice may be conducted using fire extinguishers scheduled for recharging or those on recall lists.

## Recordkeeping

Record the annual maintenance date and retain this record for one year after the last entry or the life of the shell, whichever is less. Record monthly visual inspections and keep with the fire extinguisher for easy record keeping. Then save the tag from the previous year along with the annual inspection tag.

Present this Fire Extinguisher training to employees as this month's Safety Training topic. Following the presentation, have each employee sign a training log. A sample log can be downloaded at <http://www.ccar-greenlink.org/EmployeeSafetyTrainingLog.pdf>. Keep the monthly Safety Training Record on file (such as in the RED MSDS binder) in the event of an OSHA inspection.

## Conduct Employee Training

Review Fire Extinguisher Ratings. A multi-purpose ABC fire extinguisher is appropriate for an auto salvage yard. Every employee should know the locations of the fire extinguisher(s) on-site at the facility.



Safe for:  
Wood, paper  
and textiles. ✓

**Class A Extinguishers** will put out fires in ordinary combustibles, such as wood and paper. The numerical rating for this class of fire extinguisher refers to the amount of water the fire extinguisher holds and the amount of fire it will extinguish.



Safe for:  
Flammable  
liquids. ✓

**Class B Extinguishers** should be used on fires involving flammable liquids, such as grease, gasoline, oil, etc. The numerical rating for this class of fire extinguisher states the approximate number of square feet of a flammable liquid fire that a non-expert person can expect to extinguish.




Safe for:  
Gaseous fires. ✓

**Class C Extinguishers** are suitable for use on electrically energized fires. This class of fire extinguishers does not have a numerical rating. The presence of the letter "C" indicates that the extinguishing agent is non-conductive.



Safe for:  
Flammable metals ✓

**Class D Extinguishers** are designed for use on flammable metals and are often specific for the type of metal in question. There is no picture designator for Class D extinguishers. These extinguishers generally have no rating nor are they given a multi-purpose rating for use on other types of fires.




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Fire becomes more dangerous by the second. Firefighters advise that evacuation comes first if there are others that need care such as the physically impaired or children. The time-tested rule holds: Once you've gotten everybody out, don't go back.

### Evacuate when any of the following occurs:

1. The extinguisher is out but the fire is not.
2. You sense that it's a lost cause, even if the fire extinguisher is still working.
3. The room is filled with smoke.
4. It appears that the fire is going to block your exit at any moment. Remember, you always fight a fire with your back to a clear exit. Never let flames get between you and your way out. If need be, clear the exit path, then get out.

Having the right fire extinguisher readily available is the first step in preventing a fire from spreading. Knowing where the fire extinguisher is located and how to use it is important.

### Use the PASS system when fighting fires - *Remove extinguisher from mounting*



**P: Pull the pin** – this allows you to activate the extinguisher



**A: Aim the extinguisher at the fire's base** – hold hose & point at the fire's base



**S: Squeeze the handle** – the trigger mechanism to release the extinguishing agent



**S: Sweep the extinguisher back and forth** – at the base of the fire

Remember, you always fight a fire with your back to a clear exit. Never let flames get between you and your way out. If need be, clear the exit path, then get out.

### Rule for Fires

Fires are very dangerous - Be certain that you will not endanger yourself or others when attempting to put out a fire.

- Call 911
  - Assist anyone in danger
1. **Never fight a fire if you don't know what is burning** - If you don't know what is burning, you don't know what type of extinguisher to use. Even if you have an ABC extinguisher, there may

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be something in the fire that could explode or produce highly toxic smoke.

2. **Never fight a fire if the fire is spreading rapidly beyond the spot where it started** - The time to use an extinguisher is in the incipient, or beginning, stages of a fire. If the fire is already spreading quickly, it is best to simply evacuate the building, closing doors and windows behind you as you leave.
3. **Never fight a fire if you don't have adequate or appropriate equipment** - If you don't have the correct type or large enough extinguisher, it is best not to try to fight the fire.
4. **Never fight a fire if you might inhale toxic smoke** - If the fire is producing large amounts of smoke that you would have to breathe in

order to fight it, it is best not to try. Gases from man-made materials can be fatal in very small amounts.

5. **Never fight a fire if your instincts tell you not to** - If you are uncomfortable with the situation for any reason, just let the fire department do their job.
6. **The final rule is to always position yourself with an exit or means of escape at your back before you attempt to use an extinguisher to put out a fire** - In case the extinguisher malfunctions, or something unexpected happens, you need to be able to get out quickly, and you don't want to become trapped.

**Always keep an exit at your back.**



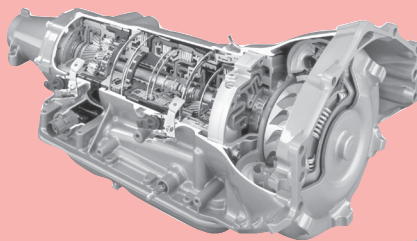
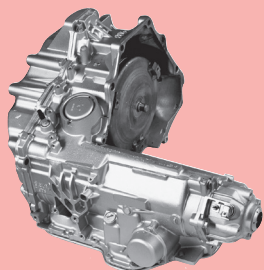
*Sue Schauls is an independent environmental consultant with automotive expertise. She is the Environmental & Safety Consultant for CCAR-Green*

*Link the EPA automotive compliance assistance center. She is the Executive Director & regulatory consultant for the Iowa Automotive Recyclers (IAR), she developed and implements the Iowa – Certified Auto Recyclers Environmental (I-CARE) Program. She contributes articles to several trade publications and is a member of ARA Technical Advisory and Certified Auto Recyclers Committees. Sue has a bachelors of Arts degree in Science: Environmental Planning from the University of Northern Iowa, 1996.*

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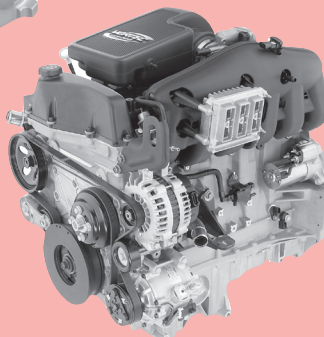
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## Industry Press and Product News

### The New Hunter RX10 Scissor Lift Offers Maximum Efficiency of Space and Time

The Hunter RX10 lift features a 10,000-lb. lifting capacity and a choice of runway lengths to accommodate everything from passenger cars to the longest crew cab pickup trucks.

The scissor design requires minimum bay space and can save further space with a shallow-pit installation that sets the runways flush to the floor when fully lowered, eliminating the need for long approach ramps.

Surface-mounted models provide a best-in-class lowered height of only 8.75 inches, providing clearance for vehicles with low ride height or low-hanging spoilers.

The RX10 improves productivity with timesaving features like the optional PowerSlide® system, which automatically controls turnplate and slipplate operation, and the optional Inflation Station feature, which speeds service and ensures more accurate alignments by automatically setting a predetermined tire pressure for each wheel simultaneously.

The extra-wide 24" runways with louvered ramps make positioning the vehicle on the lift rack easier and the open access at the front and rear create an unrestricted workspace underneath the vehicle.

Optional 6,000-lb. capacity swing air jacks add the capability of lifting vehicles off the runways during alignment procedures and other service operations.

A powder coat finish gives the RX exceptional appearance and durability that is more resistant to damage that occurs in the shop environment.

The RX10 also offers an integrated air line kit for tools and an optional runway lighting kit to illuminate the workspace under the vehicle.



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PAM's Pat and Mike Selected as Small Business of the Year 2012 by the St. Cloud Chamber of Commerce!



Congratulations to Pat and Mike for being selected small business of the year 2012 by the St. Cloud Chamber of Commerce! It

took 21 years to build their business into one of the largest late model auto recyclers in the Midwest, proving that hard work and persistence does pay off. The St. Cloud Chamber seeks out local businesses who have shown consistent growth, excellent employee retention, and superior customer CSI ratings.

Way to go guys!

## PAM's Auto Facts –

- PAM's Auto is "Pat and Mike's Auto"
- Consists of 56 acres with 80,000 sq. ft. facility
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- Over 1,700 cars are processed yearly
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## Mechanics Receive Superior Durability and Comfort with Redesigned Mac Tools® Knuckle Saver™ Wrench

*Upgrades to the automotive tool offer increased performance*

Following extensive research with professional technicians, Mac Tools is excited to announce the launch of a new Knuckle Saver Wrench with design enhancements that offer greater performance and comfort. The updated Knuckle Saver wrenches include improved strength, durability, corrosion resistance and cleaning capability.

“Mac Tools is committed to providing our customers with the best possible tools in the industry and the new line of wrenches does just that,” said Lucas Orsborn, Mac Tools product manager, wrenches. “The new wrenches combine the proven Knuckle Saver anti-slip feature in the open end with a longer standard length and a new shank design to provide increased strength with added comfort.”

The new forging provides a wider shank that adds additional strength for improved performance. The shank also has a new curved side edge for enhanced comfort while the standard length has been increased for added leverage in tough applications. The box end of the wrench was strengthened to provide technicians additional support when tightening or loosening fasteners. The open end continues to feature the Knuckle Saver design to provide 400 percent more contact area than a standard wrench. The revolutionized wrenches also incorporate a stronger chrome plating for a more durable and corrosion-resistant finish that's easier to clean.

Manufactured in the United States of America, the newest Knuckle Saver Wrenches are now available via Mac Tools distributors and franchisees. The wrenches come in eight combination sets:

### Metric

- 15-piece, 12-point (SCB15K2KS), includes 1/4 inch through 1 inch
- 10-piece, 12-point Metric (SMB10KKS), includes 10mm through 19mm
- 14-piece, 12-point Metric (SMB14KKS), includes 6mm through 19mm
- 19-piece, 12-point Metric (SMB19KS), includes 6mm through 24mm
- 10-piece, 6-point (SMHB10KS), includes 10mm through 19mm (Coming Soon)

- 5-piece, 12-point Metric (SMB5KS), includes 24mm, 26mm, 27mm, 30mm and 32mm (Coming Soon).

### SAE

- 18-piece, 12-point SAE (SCB182KS), includes 1/4 inch through 1-1/4 inch
- 7-piece, 12-point SAE (SCB7PTKS), includes 3/8 inch through 3/4 inch



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## 2500 Professional Repairers Join Car-Part.com's New Recycled Parts Market in the First 50 Days

CarPartPro.com is a new marketplace designed to serve the needs of the collision and mechanical repair industries by simplifying the process of finding quality recycled parts. Shops and appraisers choose their desired delivery time, warranty, recycler certification, and part quality, along with other service levels, and see only those parts that fit cycle time and other requirements. The results show parts with all-inclusive prices including the requested service levels.

"The 2500 professional repairers who joined CarPartPro.com in our first 50 days are validating our vision that shops' and appraisers' online parts store needs to be simple and show

buyers only parts that meet ALL of their needs, while providing instant access to sellers' staff," said Jeff Schroder, Co-Founder and CEO of Car-Part.com. Recyclers' local delivery times are fastest when parts come from the warehouse, but when parts are still on a vehicle the delivery times can vary based on the dismantling process. Some recyclers have robust overnight shipping networks and often can deliver a part next-day from their distribution networks. The buyer simply chooses when the part is needed, and all parts meeting that delivery selection will show in the results.

If you see parts from an unfamiliar recycler, Car-Part has three certification

levels: gold, silver and bronze. These certifications deal with services recyclers offer to professional buyers. Car-Part Gold certified recyclers offer a one year warranty option, have a 30 day refund policy, deliver parts to professional shops, grade parts using ARA international part grading standards, and disclose whether their body part pricing system uses actual or undamaged pricing. Certifications are an easy way to buy safe and green! Car-Part Pro offers a summary of a recycler's certifications, affiliations, and business practices.



By integrating real-time communication into the workflow, Live Service allows buyer and seller to communicate their needs quickly and efficiently while maintaining a written record of the transaction. Car-Part Pro can easily be integrated into third party applications such as workflow, estimating, and shop management.

Car-Part Pro is available at no charge to professional collision and mechanical shops, as well as recyclers subscribing to the Car-Part Gold service. Insurers receive a 90-day free trial. For more information about Car-Part Pro or to sign up, visit <http://CarPartPro.com> or call 859-344-1925.

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## More than 1,700 Exhibitors Demonstrate Optimism for 2012 SEMA Show

*Priority Space Selection Begins the End of May*

Diamond Bar, Calif. (May 9, 2012) - More than 1,700 exhibitors have demonstrated confidence in the 2012 SEMA Show by confirming booth space for the world's premier automotive trade show, taking place October 30–November 2, in Las Vegas, Nevada. These exhibitors will select their locations on the Show floor through the Priority Space Selection process beginning the end of May.

The SEMA Show features more than 2 million sq. ft. of exhibits and attractions, and draws more than 100,000 industry professionals annually to connect with the industry's markets, including performance, off-road, racing, powersports, mobile electronics, light truck, collision repair & refinish and more.

"From buyers and exhibitors to special-event attendance and participation in educational sessions, numbers were up across the board for the 2011 SEMA Show," said Peter MacGillivray, SEMA VP of events and communications. "With 1,700 exhibitors ready to select their space and demonstrating optimism for the Show, we are taking every measure to build on last year's success."

Companies that would like to exhibit at the 2012 SEMA Show can still secure booth space through the "Buy A Booth" link located at [www.SEMAShow.com](http://www.SEMAShow.com). Companies signing up now will be able to select space on a first-come, first-served basis based on availability.

The Priority Space Selection process runs from May 30 through June 22. Details about the 2012 SEMA Show, including information on how to attend and exhibit, are available at [www.SEMAShow.com](http://www.SEMAShow.com).

## Association News

### AASP-MN Convention Recap

On April 12 and 13, the Alliance of Automotive Service Providers of Minnesota (AASP-MN) held its 2012 Annual Meeting and Convention, "Staying on Course," at the Crowne Plaza Minneapolis West in Plymouth, MN. In keeping with the spirit of the event's name, the two-day gathering offered a slew of seminars and activities designed to assist Association members in keeping their businesses strong and prosperous in challenging times.

"Staying on Course" got off to a rousing start on April 12 with a "Peer-to-Peer Roundtable Extravaganza," which matched AASP-MN member experts with other Association members for informal discussions on a variety of crucial industry topics, including: How to "Hire Right," "Getting the Right Part the First Time," "Scan Tools," "Community-Based Marketing," "Information Resources on the Web," and "Working with Family." Additionally, a special "Free-For-All" session allowed participants an opportunity to name their own subject matter, with shop marketing ultimately becoming the leading topic of discussion.

In an effort to provide convention attendees with fresh ideas on how to guide their in-house work flow and employee relations, AASP-MN offered a series of in-depth management seminars, in-

cluding: "Optimizing Performance on Insurance Scorecards," "Earning More Maintenance Sales," "Loss Control & Safety in the Workplace,"



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*"Leading & Managing Effectively," "Say 'Cheese!': Photography 101 for Repair Shops," "Tips For Getting the Most Out of iATN," "Best Practices in Reputation Management & CRM Automation," "Managing Multiple Priorities," "Change Management," "Tips for Getting the Most Out of the DEG," "Understanding the P-Pages & Making Them Work for You," "Nuts & Bolts of Customer Flow" and "Retaining Unhappy Customers."*

Those attendees looking for technical education got exactly what they needed at the Convention as well, with I-CAR's "Electric & Electric Hybrid Vehicles," and "Best Practices for High-Strength Steel Repairs," Automotive Seminars' "General Motors Drivability Diagnostics" and CARQUEST Technical Institute's "Discover the Power of Your Diagnostic Equipment."

During the luncheon Friday, former AASP-MN President Roger Bonn, Peter's Body Shop, received the 2011 "Member Recruiter of the Year" award for his efforts to expand the Association's membership base, as well as an award for his service on the Board of Directors from 2008 – 2012. Other awards of appreciation were presented to outgoing Board members Rich Udenberg and Joanne LaMettry and 2011 Mechanical Division Director, Dan Sjolseth. In addition, incoming President John Ritter, Jr. presented a special appreciation plaque to outgoing President Tom Aldridge.

Speakers at the luncheon included AASP-MN lobbyist Kevin Walli and Executive Director Judell Anderson, with the event wrapping up with high-energy Key-

note Speaker and "Car-Diologist" DJ Harrington, who discussed the importance of having an "I-Can" attitude in business and in life.

In addition to attending courses, the Annual Meeting and Convention attendees filled the Vendor Showcase, which allowed Convention sponsors to meet face-to-face with new and prospective customers while showcasing their support of AASP-MN. On April 12, attendees enjoyed a relaxed, fun-filled evening of good food and great company at Jake's City Grille.

AASP-MN wishes to thank the many sponsors, speakers and Association members who supported this year's Annual Meeting and Convention.

## FTC Requests Public Comment on Guides for the Rebuilt, Reconditioned and Other Used Automobile Parts Industry

WASHINGTON, D.C., May 29, 2012 – As part of its review of all current Fed-

eral Trade Commission rules and guides, the FTC is looking for public comments

on the costs, benefits, need for, regulatory and economic impact of the Used Auto Parts Guides.

The FTC's "Guides for the Rebuilt, Reconditioned and Other Used Automobile Parts Industry," were issued to prevent the unfair marketing practices regarding used motor vehicle parts and assemblies, including engines and transmissions, containing used parts. The guides include details regarding misrepresentations about a part's condition and its former use. It suggests that pre-used parts are to be clearly identified in advertising and packaging, or on the part itself. The guides also include language that describes the treatment a part is mandated to receive before it can be labeled "rebuilt" or "remanufactured."

The guides were last revised in 2002 and included an updated list of com-

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monly rebuilt or reused parts for cars. Comments to the FTC on the guides must be received by Aug.

3, 2012. These comments are then made available to the public via the FTC's website.

To view the guides in their entirety, visit ASA's legislative website at [www.TakingTheHill.com](http://www.TakingTheHill.com).

## AASP-MN Awards \$16,000 in Scholarships

The Alliance of Automotive Service Providers of Minnesota (AASP-MN) awarded \$16,000 in scholarships to help post-secondary automotive students pay for tuition during the 2012-13 school year. The scholarships were in the amount of \$1,000 per student and were made possible by a successful fundraising drive within the AASP-MN membership, as well as a generous donation from the Minnesota State I-CAR Committee. All recipients will be entering the second year of a NATEF-certified automotive program based in Minnesota.

### Congratulations to this year's recipients!

- **Kyle Boche**, *Hennepin Technical College, Brooklyn Park* – Auto Body Collision Repair program
- **James Elridge**, *MN State College Southeast Technical, Winona* – Automotive Service Technology program
- **John Hanson, Jr.**, *Century Community & Technical College, White Bear Lake* – Automotive Service Technology program
- **Bryan Johnson**, *MN State College, Detroit Lakes* – Automotive Service Technology program

- **Brandon Kirkwold**, *Hennepin Technical College, Eden Prairie* – Automotive Service Technology program
- **Corey Kokette**, *St. Cloud Technical & Community College, St. Cloud* – Auto Body Collision Repair program
- **Jesse Leabo**, *MN State College, Detroit Lakes* – Automotive Service Technology program
- **Eric Mayfield**, *Dunwoody College of Technology, Minneapolis* – Auto Body Collision Repair program
- **Nghia Nguyen**, *Dunwoody College of Technology, Minneapolis* – Automotive Service Technology program
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- & Community College, St. Cloud – Auto Body Collision Repair program
- **Virgil Perry**, Hennepin Technical College, Eden Prairie – Auto Body Collision Repair program
  - **Chris Peterson**, Northland Community & Technical College, Thief River Falls – Automotive Service Technology program
  - **Sarah Roesler**, MN State College Southeast Technical, Winona – Auto Body Collision Repair program
  - **Christopher Thompson**, Northland Community & Technical College, Thief River Falls – Automotive Service Technology program
  - **Bradley Wilkie**, Hennepin Technical College, Eden Prairie – Auto Body Collision Repair program
  - **Yeng Yang**, Century Community & Technical College, White Bear Lake – Automotive Service Technology program

Thirty four students from 13 schools applied for the scholarships. Scholarships were available to students entering the 2nd year of a NATEF-certified automotive program. Applications were reviewed by a committee of industry representatives, with consideration given to scholastic achievement, education and career goals, financial need and written recommendations.

The scholarship awards are the centerpiece of AASP-MN's Automotive Education Fund, which was established to provide financial resources to support automotive students, enhance automotive programs and raise awareness of career opportunities in the independent automotive service industry.

## Calendar of Events

### July

- 12-15 Iola Old Car Show & Swap Meet  
Iola, WI
- 20-22 Car Craft Summer Nationals  
Minnesota State Fair Grounds  
St. Paul, MN

### August

- 11-12 Iola Vintage Military & Gun Show with Vintage Tractors and Equipment  
Iola, WI
- 14 Pro Paint 5<sup>th</sup> Annual Trade Show  
Orchard Banquet Center  
Baldwin, WI

### September

- 6 Merrill Company 23rd Annual VIP Golf Outing  
Spencer, IA

### October

- 10-13 Nace  
(International Autobody Congress & Expo.)  
Morial Convention Center  
New Orleans, LA
- 10-13 CARS (Congress of Automotive Repair)  
Morial Convention Center  
New Orleans, LA
- 30/ Nov.2 SEMA Show 2012  
Las Vegas Convention Center  
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